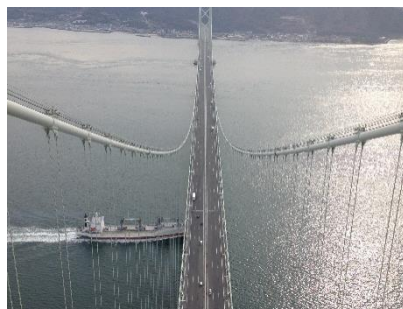


UNDERGRADUATE INTERNATIONAL COURSE PROGRAM OF CIVIL ENGINEERING

Undergraduate School of Civil, Environmental and Resources
Engineering, Faculty of Engineering



Guidelines for Applicants in 2024



KYOTO UNIVERSITY

Kyoto University



Founded in June 1897, Kyoto University has a long history and enduring traditions. The main campus is located in the historic city of Kyoto, a center of traditional Japanese culture. Since its founding, the university has been dedicated to furthering higher education and fostering an atmosphere of free academic exchange. Graduates of the university play important roles in both national and international affairs, as key players in politics, industry, and society. At present, Kyoto University comprises 10 faculties, 18 graduate schools, 13 research institutes, and 23 educational institutes and other establishments. Approximately 2,700 of the university's 23,200 students hail from overseas. With students from over 120 different countries and regions, the university's campuses boast a rich cultural diversity.

For further information about Kyoto University, please visit the following website:

<https://www.kyoto-u.ac.jp/en>

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I Outline of the Undergraduate International Course Program of Civil Engineering

An international course in the Undergraduate School of Civil, Environmental and Resources Engineering has been offered since April 2011. The course focuses on civil engineering for which all classes are provided in English. The course aims to cultivate human resources capable of designing and managing civil infrastructures while considering global environmental issues around urban and regional areas, particularly in Asian and African countries.

This course is a 4-year program leading to a Bachelor of Engineering degree. In the first and second years, students are required to take classes in fundamental mathematics and physics, and also liberal arts. Scientific English and basic Japanese classes are also available. From the second year, specialized civil engineering classes begin, including classes in environmental engineering, earth resources and energy science. For the first three years, all classes will be offered at Yoshida Campus, the main campus of Kyoto University. In the fourth (final) year, students with sufficient credits will be able to join a research group and may relocate to one of the university's other nearby campuses, such as Katsura Campus or Uji Campus. Many of Kyoto University's civil engineering related laboratories moved from the main campus to Katsura Campus in 2006. The campus is renowned for its excellent research environment and experiment facilities. Each student will undertake research for their bachelor thesis at his/her designated laboratory. The thesis must be presented and examined in February of the final year, in order to graduate in March.

Kyoto University's many international partnerships with institutions overseas provide students with opportunities to undertake study and research not only in Japan, but also in other countries. A credit transfer system will be made available for students who wish to study outside of Japan for a certain period.

After completing this course, it is recommended that students continue their research in the master's and doctoral programs. Master's programs providing further education and research opportunities in English are available in the Graduate School of Engineering, such as master's programs in the Management of Civil Infrastructure, and Urban and Regional Development in addition to a doctoral program in Human Security Engineering.

For further information on the curriculum and other aspects of this course, please visit:

<https://www.s-ge.t.kyoto-u.ac.jp/int/en>

II Enrollment Capacity

A maximum of 30 students can enroll into the International Course Program who directly apply to this course according to the admission process outlined in the following. Some additional students may enter the international course program who have successfully passed the regular Kyoto University entrance exam for the Undergraduate School of Civil, Environmental and Resources Engineering and who have sufficient English skills.

Undergraduate School of Civil, Environmental and Resources Engineering	
International Course Program (All classes are in English.)	<u>30 persons</u>
General Course (All classes are in Japanese.)	155 persons
Total	185 persons

III Eligibility Requirements for Applicants

Applicants must satisfy both of the following requirements, (1) and (2).

(1) Must NOT have Japanese citizenship. [This includes dual citizenship.]

(2) Must fulfill at least one of the following four conditions:

- a) Have completed or be expected to complete at least 12 years of primary to secondary education, or less than 12 years of formal education that is recognized as equivalent by the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT) ^{*1}, in a country other than Japan by March 31, 2024.
- b) Have completed or be expected to complete at least 12 years of primary to secondary education by March 31, 2024 in an educational institution located in Japan which is based on a foreign country's education system and is recognized by MEXT or has received certification from the Western Association of Schools and Colleges (WASC), Association of Christian Schools International (ACSI) or the Council of International Schools (CIS).
- c) Be in possession of an International Baccalaureate, the German Abitur, Baccalaureate, or General Certificate of Education Advanced Level (GCE A-Level) attained at a secondary educational institution abroad.
- d) Be in possession of an educational background that is equivalent to a) above. [This must undergo preliminary verification ^{*2} before the admission process begins.]

^{*1} List of Courses of Foreign Schools Corresponding to Upper Secondary Schools Designated by MEXT (less than 12 years education):

<https://www.mext.go.jp/en/policy/education/highered/title02/detail02/sdetail02/1395423.html>

^{*2} **Preliminary verification** is only mandatory for applicants who intend to apply with the eligibility (2)-d as their educational background does not match eligibility (2)-a-b-c. The followings are examples of the prospective applicants as mentioned above

- Those who have studied in primary or secondary educational institution(s) located in Japan under the Japanese education system (even for a short period of time).
- Those who have studied in primary and secondary educational institutions for less than 12 years, i.e. for example, due to the education system of their country of residence* or due to a change of country of residence, etc. *except for the curriculum recognized as equivalent to upper secondary schools by MEXT^{*1}
- Those who have passed an official accreditation exam to prove that they have academic ability equivalent to completion of 12-year educational program which leads to university admission.

Preliminary verification process

Submit “Eligibility Verification Sheet” , the Form A (or a photocopy of Certificate of Graduation from secondary education Institution), and a copy of passport pages containing the applicants name, photograph, passport number, nationality, and expiration date to the Admissions Office by E-mail

(icp_ug@t.kyoto-u.ac.jp) **between June 23 and July 7, 2023.**

Each applicant will be notified of their eligibility by e-mail before the end of July.

If applicants who need the preliminary verification missed this process, their application documents cannot be accepted during the application period.

See following website for detailed information on preliminary verification:

<https://www.s-ge.t.kyoto-u.ac.jp/int/en/admission/application/verification>

<https://www.s-ge.t.kyoto-u.ac.jp/int/en/admission/faq>

Contact the admissions office well in advance of the deadline for questions about the qualifications by email (icp_ug@t.kyoto-u.ac.jp) or by phone (+81-75-753-4700).

Notes about eligibility requirements

- Those who have completed a 12 (or more)-year curriculum in less than 12 years for any reason(s) deemed appropriate, such as grade skipping or early graduation, will be regarded as having met the condition (2) a), **if those applicants submit an official document issued from the school explaining the reason(s).**
- Individuals who have received most of their education in the Japanese education system are required to take the regular entrance examinations to enter the university. Regular students may enroll in the International Course Program if their English language ability is deemed enough to complete this course.

IV Admission Calendar

BEFORE APPLICATION	
<p>1) Prepare the score of EJU or other tests. EJU takers must be aware that the application period for 1st session of 2023 EJU will start from early February. https://www.jasso.go.jp/en/ryugaku/eju/about/eju_guide.html Applicants who reside in the countries where the EJU is offered are strongly recommended to take it in June, 2023. Other acceptable scores as alternatives to the EJU are ACT (American College Test), GCE-A level, International Baccalaureate, GaoKao, CBSE (Class XII). *Applicants who cannot take any of those tests above should contact the admission office <u>well in advance</u> to the application period. (see page9)</p>	
<p>2) Prepare the score of the English Proficiency Test Only TOEFL ibt or IELTS academic modules are acceptable. Applicants should take these tests by mid-August so the admission office can verify the official score online by the end of the application period. (see page 7)</p>	
<p>3) Undergo the Preliminary verification if your educational background does not apply to the eligibility 2)-a.b.c. (see page 3)</p>	
APPLICATION	
August 17 – September 8, 2023	Payment of Examination fee.
	All of the application documents must be submitted to the Admissions Office via Online Application System by no later than September 8, 2023.
FIRST SCREENING (Documents Review)	
Late September	The application documents will be reviewed by the admission committees.
Early October	Results of the first screening will be announced. The Examinee's Registration Number and information of the second screening will be notified to those who have passed the first screening.
SECOND SCREENING (Online Interview)	
Late October	Applicants who passed the first screening will have an online interview.
November 7	The second screening results will be announced.
ENROLLMENT PROCESS	
December 1	Due date for payment of the admission fee.
December 4	Acceptance Letter for Admission will be mailed to the successful applicants.
Late December	Visa applications.
Late March, 2024	Arrival in Japan.
April 5, 2024	Entrance ceremony at Kyoto University.

V Application fee

Application fees can be paid to Kyoto University by way of the following options:

[By credit card]

Pay the application fee (**17,000 yen**) with your VISA, Master Card, JCB, AMEX or Diners Club **after August 17, 2023**. A processing fee (650 yen) will be charged. It is possible to use a card with a name that is different from that of the applicant (e.g. examinee's parents). As for the email address, it must be the same address that you enter into the Online Application System.

Please access the following website and follow the instructions.

<https://www3.univ-jp.com/kyoto-u/en/eng1/>

The "Payment Certificate" PDF must be printed out and uploaded as one of the application documents.

[By bank transfer]

Pay the following application fee to the designated account as detailed below.

The original receipt of foreign remittance issued by your local remitting bank or other form of evidence of such bank transfer must be uploaded on the Online Application System.

Make a payment of the application fee, via foreign remittance in yen to the account **after August 17, 2023** as detailed below. In addition, **you may be required to pay bank charges to your local remitting bank**, depending on the arrangements for international money transfer in yen via your banking system. Consult with your bank to ensure that the amount to be credited to the Sumitomo Mitsui Bank account detailed below **does not fall short of 17,000 yen**.

➤ **Details for paying the application fee**

Remittance by: telegraphic transfer

Payment method: advise and pay

Foreign exchange fee: to be paid by payer

Total amount to be transferred: **17,000 yen, excluding transfer commission**

Purpose of remittance: application fee

Remit to:

Bank Name: Sumitomo Mitsui Banking Corporation

Branch: Kyoto Branch

Bank Address: 8 Naginataboko-Cho Karasumahigashiiru Shijo-dori Shimogyo-ku,
Kyoto City 600-8008, Japan

SWIFT Code: SMBCJPJT

Payee: National University Corporation, Kyoto University

Account No.: 496-8089351

University Address: Yoshida-Honmachi, Sakyo-ku,
Kyoto City 606-8501, Japan

Note:

- The name of the individual making the payment must be the same as in his/her passport, and be in the order of [Family Name(s)], (First Name), (Middle Name).
- If the name of the individual making the payment is not the same as the person applying for entry to Kyoto University, indicate the name of the applicant in the "Message to Payee" space.

Once the application fee has been paid, it will not be refunded under any personal circumstances.

VI Application Documents

All documents must be received by the Admissions Office during the application period. Applications, including the submission of the required documents, must be made via the Online Application System **by no later than 17:00 (JST) on September 8, 2023**.

Some of the documents may be uploaded by the relevant school. It is the applicant's responsibility to make the necessary arrangements to ensure that all required documents and information are uploaded to the Online Application System during the application period specified above. After uploading the documents and other information, please be sure to click the "Complete" button otherwise your application will not be received. Late or incomplete applications will not be considered.

If it is necessary for a school to upload an application documents such as official transcript, the applicant must send a request to them via the Online Application System. It is not necessary for them to create an account to log into the system. For details of how to send a request for the upload of documents, please refer to the "User Manual" of the Online Application System.

In addition to the above, applicants who pass the second screening will be required to send original copies of the designated application documents to the Admissions Office via registered mail before the payment of the admission fee in December.

Online Application System

URL: <https://kjs.gakusei.kyoto-u.ac.jp/ICP2024>

The Online Application System will open August 17 and automatically close at 5PM on September 8. User Manual will be available around June on our website.

We highly recommend that all the required documents be ready in the form of JPEG/JPG,PNG,GIF,PDF before entering the Online Application System.

Form A-C can be downloaded from our website.

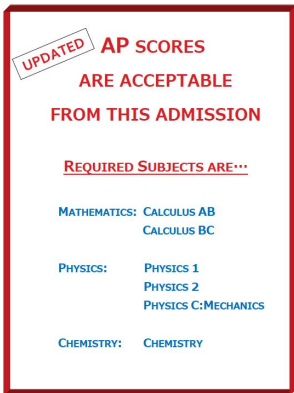
<https://www.s-ge.t.kyoto-u.ac.jp/int/en/admission/application/guidelines>

The website also includes instructions on how to complete the forms.

Documents to be uploaded by the Application Deadline.	
(1) Digital ID Photo	A digital photograph of the applicant taken within the last six months . The photo must be taken with no hat or head covering, unless there are religious or medical reasons for such.
(2) Copy of Passport	Copied page(s) must include the applicant's name and photograph, the passport number, place of issue, and expiry date. If the applicant does not have a passport, a copy of their official photo ID and its <u>English translation</u> are also acceptable. (An English translation prepared by the applicant is acceptable.)
(3) Transcript of Academic Record	The Transcript of Academic Record should cover the applicant's entire secondary school (high school, from the 1 st year till graduation) or higher education (if applicable) and be issued by the head of the school to which the applicant currently belongs, and/or from which he/she has most recently graduated. If the transcript of the academic record is not in English, both the original and its <u>English translation</u> must be submitted. (The translation may be prepared by the applicant.)
(4) Form A or A copy of the original Certificate of Graduation.	<p>Form A must be completed by the secondary school (high school) from which the applicant has graduated.</p> <p>If the applicant's school does not agree to use the Form A, the school's own format will be accepted if it contains the same information as Form A.</p> <p><u>For the applicant who has graduated</u> from high school by the time of application must submit documents below.</p> <ul style="list-style-type: none"> • Form A or a copy of the Certificate of Graduation with English translation. (An English translation prepared by the applicant is acceptable.) <p><u>For the applicant who has not graduated</u> from secondary school by the time of application must submit below.</p> <ul style="list-style-type: none"> • Form A
(5) Form B Essay in English (Personal Statement)	Applicants must write a short essay (1000 words maximum) that answers the question "What are the current and future societal challenges that Civil Engineering can address?" Write your name in block letters with your signature at the bottom of the essay.
(6) Form C Financial Plan for undergraduate study	Form C: Describe within 300 words how you intend to cover the required expenses (tuition fees, living expenses) during the four years it normally requires to complete the International Course Program
(7) Score of TOEFL or IELTS	[English Proficiency Test] Applicants are strongly encouraged to take the TOEFL or IELTS by mid-August at the latest.

	<p><u>TOEFL</u> <u>A copy of Test Taker Score Report, which ETS sends directly to the applicant's home address, or which is downloadable from the website of ETS, must be uploaded.</u> Applicants are also required to make a request to the ETS for sending an Institutional Score Report to Kyoto University no later than September 8, 2023. Paper version is not needed. The institution code number for Kyoto University is 9501. There are no specific code numbers for faculties. The score of TOEFL-iBT (Internet-Based Test) is acceptable. The score of TOEFL-iBT Special Home Edition is also acceptable. <i>MyBest™</i> scores are not acceptable. The minimum requirement is 80 for the iBT. The score is valid only if the examination date is after August 1, 2021. <u>Results of TOEFL ITP (Institutional Testing Program) will not be accepted.</u></p> <p><u>IELTS (Academic Module)</u> A copy of the Test Report Form must be uploaded. The minimum requirement is 6.0 for the IELTS Overall Band Score. The score is valid only if the examination date is after August 1, 2021. The score of the IELTS Indicator is NOT acceptable.</p>
(8) Copy of "Score Report" for EJU*	<p>A copy of the Score Report for the EJU (Examination for Japanese University Admission for International Students), must be uploaded. The required examination subjects are Mathematics (Course 2), Physics and Chemistry. Kyoto University will be notified directly of the score results from JASSO as well - examinees will be identifiable by their examinee registration number shown on the copy of the Score Report for the EJU. EJU scores are valid only if the examination date is after August 1, 2021 (such as the 2nd EJU which took place in November, 2021).</p>

*** If the applicant cannot take the EJU, he/she must submit the following score.**

<p>(9) Score of the National Standard Test for University Admission</p> 	<p>ACT (American College Test), GCE-A level, IB (International Baccalaureate), GaoKao or CBSE (Class XII) have been accepted as National Standard Test instead of EJU.</p> <p>Final scores must be submitted for Mathematics (for science courses), Physics and Chemistry. If only General Science is available and one cannot select Physics and Chemistry individually, the score for General Science, including questions on physics and chemistry, will also be accepted. <u>The score is valid only if the examination date is after August 1, 2021. Preliminary scores are not accepted.</u></p>
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	<p>ACT taker should make a request to the ACT center for sending the score to Kyoto University, the institution code number is 1745. Also download the result from My ACT page and upload the PDF which includes your name and ACT ID.</p> <p>IB score: Math and Physics must be High Level. Chemistry Standard Level can be acceptable.</p> <p>A copy of the results of the GCE-A level, IB (International Baccalaureate), or GaoKao or CBSE (Class XII) should be with validation stamp by the secondary educational institution or relevant government authority, etc. and its <u>English translation</u> must be submitted, if the score record is not written in English. (An English translation prepared by the applicant is acceptable.) The scores for Mathematics (for the science courses), Physics and Chemistry are required.</p> <p>Applicants who cannot take any of these tests should contact the Admission Office to ask whether the National Standardized Test of each country is acceptable or not <u>well in advance to the application period</u>.</p>
(10) Application fee Payment Certification	<p>“Payment Certificate” issued by the EX system for Credit Card users.</p> <p>A receipt slip from the local bank for Bank transfer users.</p>

Documents to be sent via registered mail (After second screening)	
The original copy of Form A or Certified copy of the Certification of Graduation.	Applicants who pass the second screening will be required to send the original copy of the Form A or a certified copy of the Certification of Graduation to the Admissions Office via registered mail before the payment of the admission fee in December.

VII Selection Method and Announcement of Results

The selection procedure will be in two parts. The first screening stage will involve an examination of the submitted documents, which are the candidate's scores in English, Mathematics, Physics and Chemistry. In the selection procedure, points will be allocated for each subject as follows:

English	100	conversion from the TOEFL or IELTS scores
Mathematics	200	conversion from the EJU or the national standard test scores
Physics	100	conversion from the EJU or the national standard test scores
Chemistry	100	conversion from the EJU or the national standard test scores
Total	500	

If only General Science is provided in the candidate's national standard test, and Physics and Chemistry cannot be selected individually as is the case with the Chinese national standard test, the score of General Science containing questions in physics and chemistry will also be accepted. In this case, the score of General Science will be allocated 200 points.

The result of the first screening will be notified to each applicant in early October, 2023. Applicants who do not pass the first screening will be refunded part of their application fee on their request.

For applicants who pass the first screening, a second screening will be carried out. This second stage will be an evaluation of the applicant's aptitude based on the essay (see **V Application Documents (5)**) and basic knowledge of mathematics and physics via an online interview.

As the Admissions Office will be in contact by E-mail to arrange this interview, it is the applicant's responsibility to check their mailbox during this time.

The examination results will be announced via the Online Application System on **November 7, 2023**.

Any inquiries relating to the examination results will not be accepted.

However, all applicants must have an active E-mail address to enable quick communication during the admission process.

VIII Enrollment Procedures for Successful Applicants

(1) Admission and tuition fees

Admission fee: 282,000 yen (tentative)

Tuition fee: 267,900 yen for Spring Semester (535,800 yen per academic year) (tentative)

Note:

- The amounts quoted above are tentative and may be revised at the time of enrollment.
 - The admission fee must be paid **by December 1, 2023** to obtain the Acceptance Letter for Admission, which is essential for visa application.
 - Applicants may apply for the deferred payment of the admission fee if necessary.
 - Exemption or deferred payment of the tuition fee may be granted in certain circumstances. Successful candidates can apply for exemption or deferred payment of the tuition fees after enrollment. In some cases, students who experience financial difficulties may be eligible for a full or half tuition waiver (based on their academic performance).
- (2) Details of enrollment procedures, for example documents to be submitted, method of payment of the admission fee and so on, will be provided to the successful applicants with the notification of examination results.
- (3) Successful applicants are asked to inform the office immediately if they decide not to enroll.
- (4) Successful applicants must be able to provide for their admission and tuition fees and living expenses in Japan.

IX Scholarships, Accommodation and Life in Kyoto

- The university and the alumni association of civil engineering related departments provide scholarships for students who have superior grades.
- Applicants who achieve a superior score in **the 1st EJU in 2023** will be eligible to receive an **Honors Scholarships** for Privately Financed International Students after enrolling in a Japanese university. Those who wish to be considered for the scholarship must indicate their intention in their EJU application. This scholarship is only available for those who reside in Japan with “Student Visa” status. For more information, please see the “Reservation Program for Honors Scholarships for Privately Financed International Students” at the following website: https://www.jasso.go.jp/en/ryugaku/scholarship_j/shoreihi/yoyaku_eju/index.html
- The university reserves accommodation for all first-year students newly arriving in Japan. The rent will be reasonable, based on current rental prices in Kyoto.
- Comprehensive support by English-speaking staff will be provided to international students to assist them with their living and studying needs in Kyoto.

X Admission Policy

Philosophy and Objectives

The Faculty of Engineering, Kyoto University, emphasizes the building of a solid foundation for learning, under the tradition of a liberal academic environment. A liberal academic environment is one where students are encouraged to view the world free of preconceptions by garnering a scientific eye. This entails the development of a critical attitude toward academia, and becomes a solid foundation for learning. It is widely perceived that the focus of the faculty of Engineering is largely on applied technologies. However, the Kyoto University approach differs from the general perception and is somewhat unique. In short, the Faculty of Engineering, Kyoto University, adheres to its principle academic approach based on its belief that a deep understanding of the basics is essential for applying technologies to a wide variety of situations in the future.

Here is a more detailed description of our undergraduate program. During the first and second years after enrolling as undergraduate of the Faculty of Engineering, Kyoto University, students take general education courses common to all science course students. They are also required to take liberal arts, as well as English and/or other foreign languages. At the same time, department/program specialization begins from the first year, gradually increasing in weight. In their fourth year, individuals take up a special research project on a specific theme. Students are assigned to their chosen laboratory for their project, where they are able to conduct their studies in a cutting-edge environment together with graduate students and supervising academics. Students who continue on to graduate school can enjoy a more advanced level of specialized education and research guidance. Through this approach to education, the Faculty of Engineering, Kyoto University, has continually turned out alumni who are capable of applying their expertise to a broad range of activities, independently and creatively tackling entirely new challenges, and who possess a deep knowledge base and strict sense of integrity.

Student Profile

The following persons are welcome to enroll in our program:

1. Individuals who possess a thorough command of the knowledge from their secondary school education, and who have the competence to undertake a post-secondary education in fundamental scientific principles in the Faculty of Engineering.
2. Individuals who are free of preconceptions, who strive to verify and understand the mechanisms behind matters firsthand.
3. Individuals who have the enthusiasm and vitality to creatively explore new fields of technology.

XI Contact Information

If you have any questions about admission to the Undergraduate International Course Program of Civil Engineering, please contact the following administrative office:

Admissions Office of the International Course Program
Educational Affairs Division, Faculty of Engineering, Kyoto University
Phone: +81-75-753-4700
Fax: +81-75-753-4855
E-mail: icp_ug@t.kyoto-u.ac.jp

*Before making an inquiry, please refer to the following web pages.

<https://www.s-ge.t.kyoto-u.ac.jp/int/en/admission/application/guidelines>

<https://www.s-ge.t.kyoto-u.ac.jp/int/en/admission/faq>

The information in these guidelines is subject to change without notice. Please refer to the latest information available at: <https://www.s-ge.t.kyoto-u.ac.jp/int/en>

XII Application Flowchart

STEP
1

Check your eligibility →See Page 2

If you can apply under the condition (2) a), b)* or c), please move to STEP 2.

If you apply **under the condition (2) d)***, submit the designated documents by e-mail for **Preliminary Verification** between **June 23 and July 7, 2023.** →See Page 3

** Those who are not certain about eligibility are also recommended to submit their documents for Preliminary Verification.*

Result of Eligibility verification will be announced in Early July

STEP
2

Prepare the score of Standardized Test
Prepare the score of English Fluency Test
Request the school to issue the certificate and transcript

→See page 5

STEP
3

Submit **application** documents to the Admissions Office of International Course Program via Online Application System **between August 17 and September 8, 2023.**

First screening based on application documents

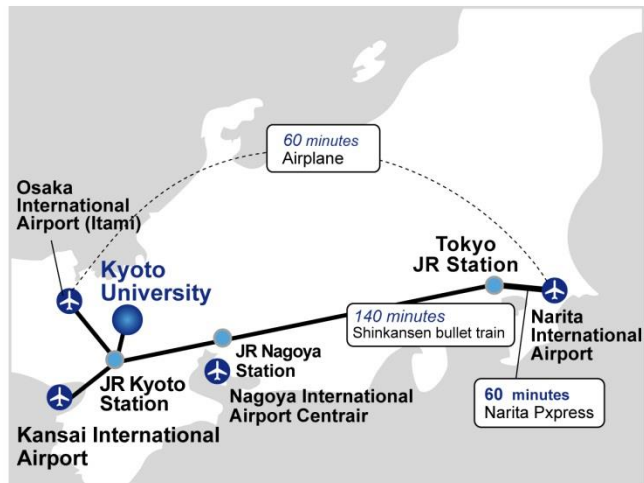
STEP
4

Applicants who passed the first screening will be announced in early October with information of the second screening.
Second screening (interview) in **mid to late October.**

The examination results will be announced via email and posted on the university's website **on November 7, 2023.**

The information in these guidelines is subject to change without notice.

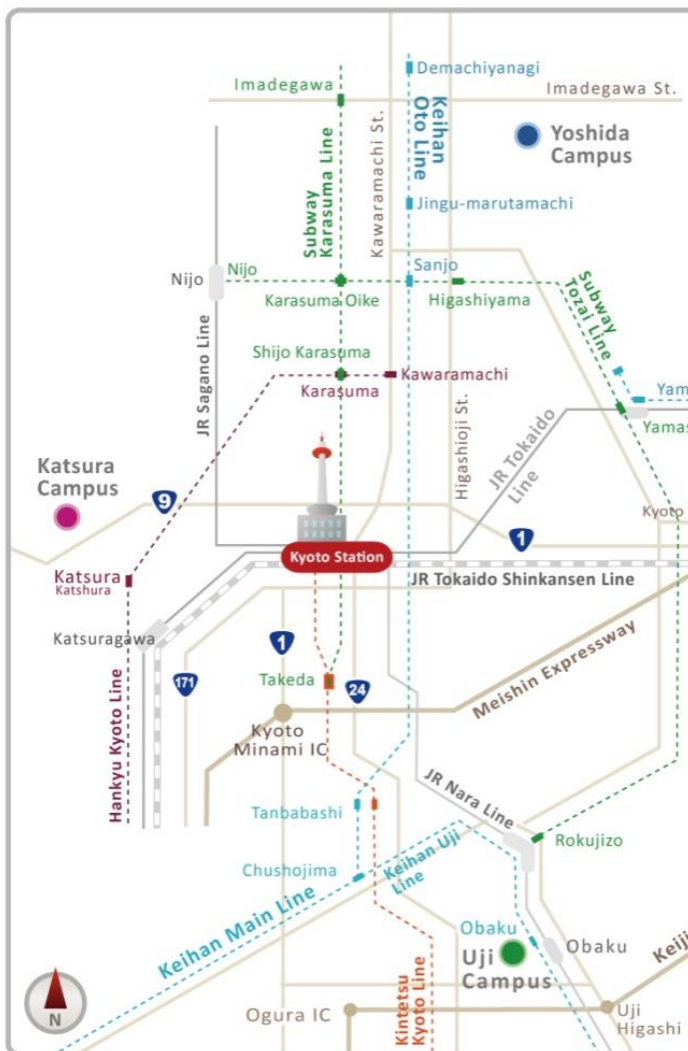
Please refer to the latest information available at: <https://www.s-ge.t.kyoto-u.ac.jp/int/en>



Location of Kyoto



Yoshida Campus



Map of Kyoto



Uji Campus



Katsura Campus



Old memorial building of the Civil Engineering Department



Undergraduate International Course Program of Civil Engineering
Undergraduate School of Civil, Environmental and Resources
Engineering

Faculty of Engineering, Kyoto University

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